Programme Overview
The Bachelor of Social Work Degree programme provides a framework for individuals to gain a qualification that enables them to develop social work practice capabilities, professional scholarship, and provides for extensive career opportunities on completion.

This four year full-time programme is designed to meet the professional and educational requirements of the Social Workers Registration Board (SWRB) and New Zealand Qualification Authority (NZQA) and in doing so provides those who choose to study at Whitireia with a sound social work education, a recognised qualification, and a pathway to higher qualifications.

Becoming a Registered Social Worker
On completion of the Whitireia Bachelor of Social Work degree a graduate may apply to the Social Workers Registration Board to become a Registered Social Worker.

Career Opportunities
Graduates go on to pursue careers in social work; in a full range of health and social services including mental health, disabilities, aged care and palliative care; HR, local government, non-government organisations, community based services, care and protection, and public sector (planning, advisory, policy analysis).

Pathways to further study
Graduates may go on to pursue postgraduate qualifications (actual qualifications available will vary depending on your interest and programme requirements).

With some practice experience, graduates may return to Whitireia and enrol in postgraduate studies:

- Postgraduate Certificate or Diploma in Specialty Care
- Postgraduate Certificate in Professional Practice
- Postgraduate Diploma in Professional Practices
- Master of Professional Practice

Why choose Whitireia?
- Whitireia has an excellent reputation for offering a friendly and supportive learning environment.
- We utilise a variety of teaching processes, which focus on discovery learning and active participation in workshops, lectures and tutorials.

Student Support
At Whitireia we are committed to students' success and therefore offer a range of support and skills to maximise academic success. These include Poutama Academic Learning Services which are delivered by professional staff in individual, group, class and distance modes on a variety of topics, and online material is available.

We provide support for students in other ways such as financial advice, counselling, childcare facilities, and a service for students who have a disability, illness, or health problems that may interfere with their studies.

Māori and Pacific liaison staff are available to provide pastoral care for Māori and Pacific students, and information on alternative support networks and grants.
Programme Outline

<table>
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<tr>
<th>Programme Length</th>
<th>Four years full time</th>
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| Programme Dates        | Semester 1: 13 February - 19 June 2020  
                        | Semester 2: 22 June – 13 November 2020 |
| Hours on Campus        | 9:00am-3:00pm Thursday and Friday |
| Fieldwork Placements   | Students complete 12 weeks (60 days full time) of fieldwork placements in both Years 3 and 4. |
| Programme Fees         | 2020 fees will be on the Bachelor of Social Work pages on the Whitireia website from September; as a guide, the 2019 fees were $6,138.00. These fees apply to NZ Citizens & Permanent Residents only. |
| Additional Costs       | Includes, but is not limited to, the following (all costs are approximate):  
                        | Textbooks: $200 (varies between years)  
                        | Health screening*: $250  
                        | Stationery: $150 |

* Health Screening:  
In Years 3 and 4, health screening/vaccinations may be a pre-requisite for attendance at some of the fieldwork placements. Students will be advised whether this is a requirement when their placement is confirmed. Please note students are responsible for any costs involved.

Theory

Theory hours are usually 9:00am-3:00pm on Thursdays and Fridays during theory weeks. Tutorials are compulsory and these are on either Tuesdays or Wednesdays. Tutorial times are negotiated by the lecturers at the beginning of the year, so students can plan their study ahead of time.

A variety of teaching processes are used in the programme including lectures, tutorials, learning packages, workshops, student presentations and online learning.

It is strongly recommended that students have a computer at home with internet access.

Fieldwork Placements

Students must complete their fieldwork placement experience of 12 weeks (60 days) in both years 3 and 4. Over this 12 week period students can expect to complete 60 days full time, with varied hours of work.

Please note, fieldwork placements may not be in the area that you live. The cost of transportation to and from fieldwork placements is the student’s responsibility.

If students are working part time priority must be given to attending fieldwork placements.

Driver's Licence

It is strongly recommended that students hold a full driver’s licence before commencement of year three of the programme, to support their access to fieldwork placements.
Programme Content

Detailed course information (i.e. course aims, learning outcomes, credits etc.) is available on the Bachelor of Social Work page on the Whitireia website.

Year One

The first year is centred on developing the student’s understanding of their individual and collective responsibilities as a social work learner. It is in this first year that the foundations for social work education are established and begin to be contextualised. The student has an awareness of their own developing personal practice base, is able to see how theory informs social work practice, and can apply knowledge of professional and legal responsibilities.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
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<tbody>
<tr>
<td>Aotearoa New Zealand Society and Culture</td>
<td>Aotearoa New Zealand Society and Te Tiriti o Waitangi Responsibilities</td>
</tr>
<tr>
<td>Te Reo Māori and Tikanga</td>
<td>Pacific People and Their Protocols</td>
</tr>
<tr>
<td>Health Literacy</td>
<td>Financial Literacy</td>
</tr>
<tr>
<td>Services in our Community</td>
<td>Community Service Project</td>
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</tbody>
</table>

Year Two

The second year of the programme is centred on consolidating the learner experiences that will continue to support positive study habits, maintain the student’s enthusiasm to learn and more directly focus them on the social work curriculum. The student’s understanding of the social worker identity, opening them to communication skills for different audiences, knowledge and practices that inform safe practice and raising their awareness of the social work context are beginning to be developed.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
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<tbody>
<tr>
<td>Introduction to Sociology</td>
<td>Introduction to Psychology</td>
</tr>
<tr>
<td>Human Development</td>
<td>Machinery of Government</td>
</tr>
<tr>
<td>Research and the Community</td>
<td>Research Methods</td>
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<tr>
<td>Social Work Practice Skills 1</td>
<td>Social Work Practice Skills 2</td>
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</tbody>
</table>

Year Three

The third year of the programme is centred on preparing students for their first field placement. They will have developed sufficient skills to undertake a monitored and supervised field placement where they will observe and participate in service delivery. Students will be aware of themselves and the ‘others’ whom they will engage with on placement; and maintain safe practice for themselves, their clients, and the organisation by drawing on their knowledge of ethics.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
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<tbody>
<tr>
<td>Social Work Policy and Law</td>
<td>Field Placement Skills 1</td>
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<tr>
<td>Social Work Policy and Practice</td>
<td>Field Placement 1</td>
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<tr>
<td>Research Methodologies, Methods and Evidence</td>
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<tr>
<td>Social Work Praxis</td>
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</table>
Year Four

Year Four students are enabled to confirm the competencies expected of them as work ready, new social work practitioners. They take responsibility for their actions, are informed by the many dimensions of social work knowledge, and critically reflect on their own actions and responses, as well as those of others. They are able to demonstrate an integrated philosophical approach to, and critical thinking about, Te Tiriti o Waitangi in a variety of work situations, ranging from the governance and management levels of an organisation to their own personal supervision and practice theory with clients.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Semester 2</th>
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<tbody>
<tr>
<td>Applied Social Work Policy</td>
<td>Field Placement Skills 2</td>
</tr>
<tr>
<td>Research and Reflective Practice</td>
<td>Field Placement 2</td>
</tr>
<tr>
<td>Research Praxis</td>
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Credit Recognition

Credit recognition includes cross credit, credit transfer and recognition/assessment of prior learning, and we recommend applying well before the programme starts.

The applicant applies for credit recognition by submitting the Application for Credit Recognition form, attaching the verified supporting documentation and paying the application for credit recognition fee. The application will then be assessed by programme staff to determine whether the evidence of skills and knowledge is authentic, relevant, current and sufficient to enable the equivalence to stated graduate profile or learning outcomes. Their recommendation goes to the Centre of Learning Achievement Committee for a final decision.

No more than 50% of a Whitireia Social Work qualification may be achieved through credit recognition.

How to apply:
Contact Whitireia and request further information about credit recognition.
Foundation Studies

Whitireia offers a choice of programmes to assist you to gain skills and knowledge in preparation for a variety of education or employment pathways. Programmes are offered at different levels, to provide you with a pathway suitable to your background, and are offered at different campuses, so you can study closer to home. Within the programmes, different strands are also available to support you to go onto further education or employment in a specific field.

National Certificate of Educational Achievement (Vocational Pathway Social and Community Services Sector) (Level 2)

The aim of this one semester programme is to assist you to gain foundation language, literacy, numeracy, and generic skills in order to pursue education or employment pathways.

New Zealand Certificate in Study and Career Preparation (Level 3)

This one semester programme provides you with an initial pathway for entering tertiary study in preparation for further study or training at Level 4. It also provides a foundation of skills and knowledge which you can take through your academic life. Two strands are offered: health science and social science.

New Zealand Certificate in Study and Career Preparation (Level 4)

This one semester programme provides you with an initial pathway for entering tertiary study in preparation for further qualification at Levels 5–7 (diplomas and degrees). It also provides a foundation of skills and knowledge which you can take through your academic life. Two strands are offered: health science and social services.

Pre-entry to Degrees

Entry to this course is by invitation of the Selection Committee and involves you completing a ten week (November-February) online programme, with optional on-site sessions.
Entry Requirements

Applicants must meet both the academic and suitability entry requirements.

**Academic Entry Requirements**
Whitireia degree academic entry requirements (i.e. University Entrance) or equivalent.

Evidence of equivalence may include successful completion of high school studies overseas or recent tertiary study at Level 4, with a “B” average, (i.e. the Whitireia Pre-entry to Degrees or the New Zealand Certificate in Study and Career Preparation programmes), and/or relevant work experience (paid or unpaid); application considered on a case-by-case basis with entry granted at the discretion of the Head of School.

Applicants for whom English is an alternative language and who have not undertaken secondary education in English, Māori or New Zealand Sign Language: require IELTS 6.5 academic in each band.

**Suitability Requirements:**
Attend an interview to determine the applicant’s preparedness for study and ability to meet the Health Practitioners Competence Assurance Act 2003 (if applicable), as well as any registration board requirements, in terms of being fit for registration. Applicants must be able to demonstrate the following qualities:

- Effective interpersonal communication skills
- Understanding of, and capability to work in, the professional health and social services sector
- Commitment and motivation to succeed

Suitability will also be assessed with reference to the applicant’s health screening, safety check* and referee reports.

*Safety Check: The Children’s Act (2014) requires all students, who may work with children during the course of their study, to be safety checked. Safety checking includes: reference checking, work history, identity check, police vet and an overall assessment of the applicant’s safety to work with children.
Application Closing Date: Friday 20 December 2019
Applications received after this date will only be processed if places are still available.

How to Apply
1. We recommend you apply online from the Whitireia website.
2. Before you start your online application, you will need to have the following documentation available to upload when requested:
   - Completed ‘Application for Health & Social Service Programmes’ *
   - Referee reports * (refer to step 3 below)
   - Verified ID
   - Verified official transcripts
   - Curriculum Vitae (CV)
   * These additional forms are available on the programme webpage.
3. Give the referee reports to two people who are willing to be your referees. Ask them to complete the forms and either return to yourself (so you can upload with your application), or scan and email to enrolments@whitireia.ac.nz within 10 days. Please note applications will not be processed until both referee reports have been received.
4. Alternatively, completed applications can be printed off and either:
   Mailed to: Enrolments, Whitireia New Zealand
   DX SX33459, Porirua 5022
   Dropped into: Enrolments, Whitireia New Zealand
   3 Wi Neera Drive, Porirua.

Application Process
1. We will confirm receipt of your application by email.
2. Completed applications will be forwarded to the School to review. If your application is incomplete you will be emailed and asked to provide the missing documentation.
3. Applications are processed in order, by the date the School receives the completed application. **Important note:** Occasionally, due to demand, all places in a programme may be allocated before the programme closing date. We recommend you apply early and ensure your application is complete.
4. Applicants who meet the academic entry requirements will be interviewed by members of the Selection Committee to determine their suitability.
5. Applicants who do not meet the academic entry requirements will be contacted and advised of other possible pathways i.e. completion of a foundation programme.

Student Loans and Allowances
For information on student loans and allowances visit the StudyLink website www.studylink.govt.nz or contact them on 0800 88 99 00. Use the StudyLink website tools to ensure you are eligible for a student loan and/or allowance.

Further Information
Should you have any questions, please contact: Enrolments Advisor
Phone: 0800 944 847